

**Steve Atkinson** MA(Oxon) MBA FIoD FRSA  
*Chief Executive*

Date: 11 March 2016



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

**To: Members of the Finance, Audit & Performance  
Committee**

Mrs R Camamile (Chairman)  
Mr P Wallace (Vice-Chairman)  
Mr DS Cope  
Mr KWP Lynch

Mr LJP O'Shea  
Miss DM Taylor  
Mr HG Williams

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **FINANCE, AUDIT & PERFORMANCE COMMITTEE** in the De Montfort Suite - Hub on **MONDAY, 21 MARCH 2016** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen  
Democratic Services Officer

**A G E N D A**

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES OF PREVIOUS MEETING (Pages 1 - 2)  
To confirm the minutes of the meeting of the Finance Audit & Performance Committee held on 08 February 2016.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES  
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST  
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.**
5. QUESTIONS  
To hear any questions in accordance with Council Procedure Rule 10.
6. EXTERNAL AUDIT PLAN 2015-16 (Pages 3 - 26)  
Report of the External Auditor.
7. INTERNAL AUDIT PROGRESS REPORT (Pages 27 - 38)  
Report of the Head of Internal Audit.
8. BUSINESS RATES AND POOLING UPDATE (Pages 39 - 42)  
Report of the Interim Head of Finance (Deputy S151 Officer).
9. SUNDRY DEBTS QUARTER 3 2015/16 (Pages 43 - 46)  
Report of the Interim Head of Finance (Deputy S151 Officer).
10. TREASURY MANAGEMENT TO 31 DECEMBER 2015 (Pages 47 - 62)  
Report of the Interim Head of Finance (Deputy S151 Officer).
11. REVENUE AND CAPITAL OUTTURN - QUARTER 3 2015/16 (Pages 63 - 84)  
Report of the Interim Head of Finance (Deputy S151 Officer).
12. PERFORMANCE & RISK MANAGEMENT FRAMEWORK 2015/16 QUARTER 3 OUTTURN (Pages 85 - 102)  
Report of the Deputy Chief Executive (Corporate Direction).
13. WORK PROGRAMME (Pages 103 - 104)
14. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

